

# CEO/MD COMPLAINT



## CEO/MD COMPLAINT

Flow for the module

**1**

**STAFF**

Create new complaint in the module

**2**

**MD/CEO**

Receive notification there is new complaint raised in GAMS

**3**

**MD/CEO**

Reply to the complaint in GAMS

**4**

**STAFF**

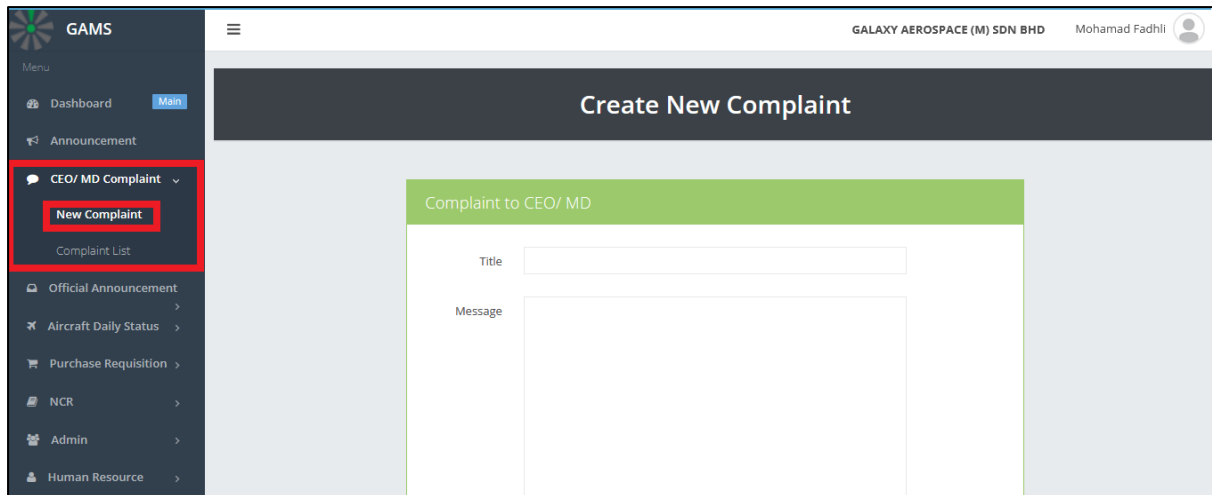
Receive notification that MD has responded to his/her complaint

**5**

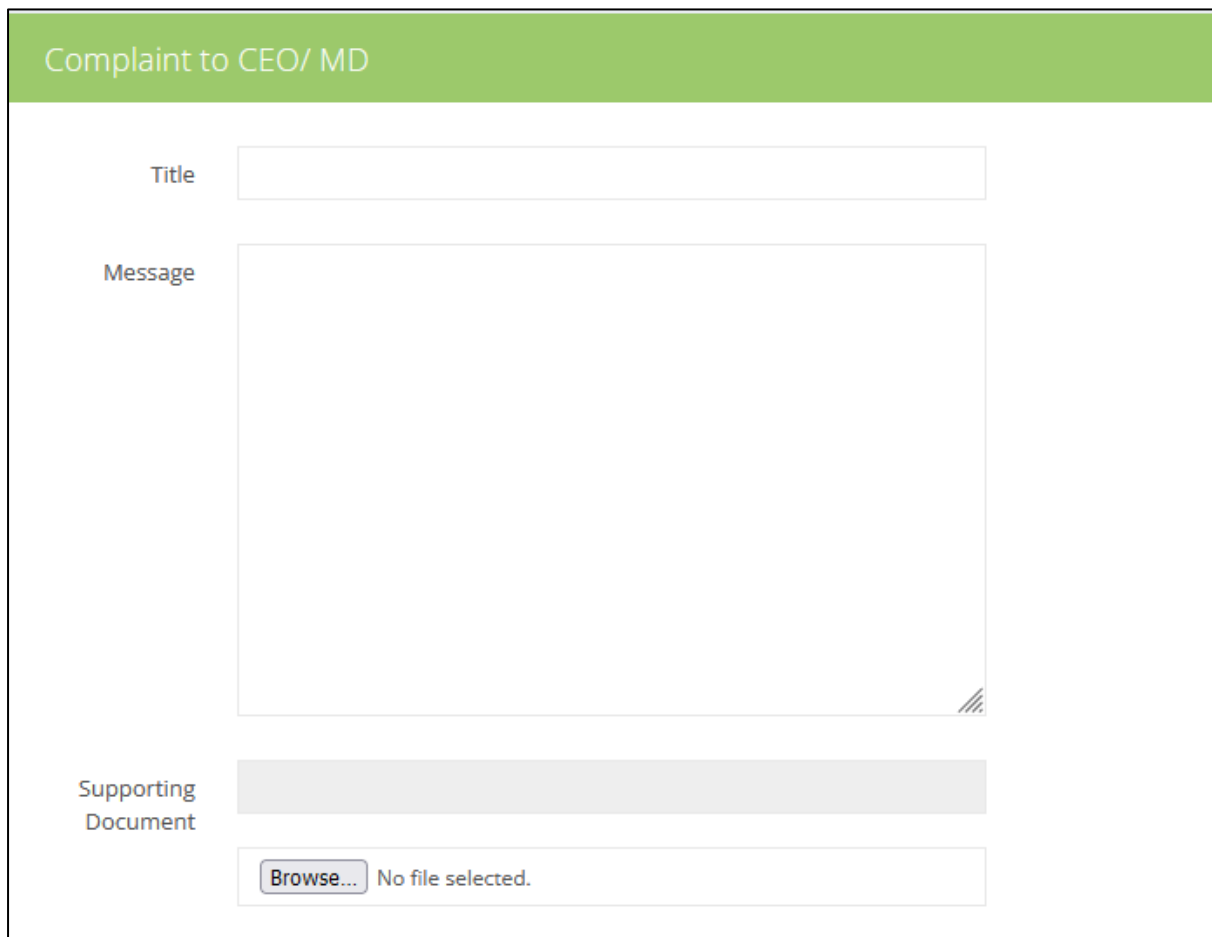
**MD/CEO/STAFF**

Complaint list only show what we complaint and cannot see what others complaint

Appendix.



1. Login into GAMS and go to menu CEO/MD Complaint -> New Complaint.



2. Fill in all the required details in the form and hit the "Save" button.

**Response**

By : Dato' Shamsul Kamar Samsudin

At : 18 Jul 2023 09:07:43

Message : Test Response Complaint

Supporting Document : copbu\_20230718\_092843.png

3. MD/CEO reply to the complaint and hit the save button.

**GAMS** GALAXY AEROSPACE (M) SDN BHD Dato' Shamsul Kamar

Menu

- Dashboard **Main**
- Announcement
- CEO/ MD Complaint
  - New Complaint
  - Complaint List** 1
- Official Announcement
- Aircraft Daily Status
- Technical Competency
- Purchase Requirement

CEO/ MD Complaint Add Complaint

All Years

No. ↓	Complaint	By	At	Status
1	<a href="#">Test Title Complaint</a>	Mohamad Fadhli Borhannudin	18 Jul 2023	CEO/MD Responded 18 Jul 2023

« < 1 > »

4. Complaint list only visible to MD and staff only can view his/her own complaint without viewing others.