

To : Contracted AMO for GAM CAMO Fleet
CC : GAM Accountable Manager, GAM Quality Assurance Manager
From : Continuing Airworthiness Management (CAM) Manager
Subject : Unscheduled Maintenance Check (UMC) Worksheet

1. REFERENCE

- a. GAM/CAAM/CAME Issue 2 Revision 7 Date 14 February 2022 or later approved revision.
- b. GAM/CAMO/CAMP Issue 2 Revision 0 Date 17 February 2022 or later approved revision.

2. APPLICABILITY

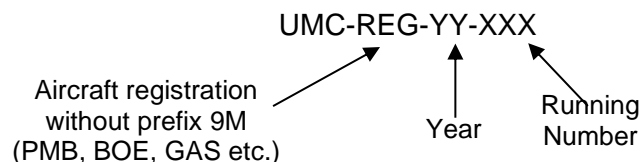
- a. All aircraft managed by GAM CAMO

3. INTRODUCTION

- a. It had been observed that from several occasions of CAAM audit there was no unscheduled maintenance check (UMC) worksheet raised for unscheduled maintenance actions performed on aircraft. For instance, there was no evidence of worksheet raised on removal of components for access to facilitate troubleshooting defects and this had raised as a finding from CAAM.
- b. This notice is raised to remind AMO on the requirement to raise UMC worksheet for any unscheduled maintenance for inspection, installation / removal of components, or defects rectification arising from maintenance or operations as detailed in CAMP Chapter 3.9.2.

4. REQUIREMENT

- a. For unscheduled maintenance for inspection, installation / removal of components, or defects rectification arising from maintenance or operation, additional worksheet shall be raised by the contracted AMO.
- b. For worksheet raised by the contracted AMO, GAM CAMO shall be informed prior task carried out and the Worksheet form GAM/C-005 and Parts Report GAM/C-012, attached, may be used for rectifications.
- c. The reference for unscheduled maintenance shall bear the following reference no.:



- d. The task performed shall be stated in the UMC with reference to the approved data, such as maintenance manual, Master Equipment List (MEL), ICA etc. and shall include the revision status of the publication.
- e. The UMC shall be forwarded to GAM CAMO for records and archived.



**Continuing Airworthiness Notice
(CAN)**

CAN No. / Rev No.	CAN 52 / R0
Date	17-Jun-2022

Kindly be informed and adhere to the requirement.

Zaty Nadhira Binti Mohamed Zuhari
Continuing Airworthiness Management Manager



CLIENT/OWNER: AIRCRAFT TYPE: REGISTRATION: BASE/FACILITY: DATE IN: OUT:		SERIAL NO.	HOURS	LDG/CYCLE		WORKSHEET NO: UMC-REG-XX-YYY
	AIRCRAFT					WORK/INSP/DESC:
	#1 ENGINE:					WORKPACK REF: NOT APPLICABLE
	#2 ENGINE:					AJL REF NO.:
				NG / N1	NF / N2	SHEET: 1 OF

Reason for raising:	Raised by and date:	Other requirements/information: NIL
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Item	Description	Technician	* Eng. CRS	Date
1				

*The work recorded above has been carried out in accordance with the requirements of the Malaysian Civil Aviation Regulation for the time being in force and in that respect the aircraft / equipment is considered fit for release to service.

*The work recorded above has been carried out in accordance with the requirements of the _____ for the time being in force and in that respect the aircraft / equipment is considered fit for release to service.

TICK ✓ WHERE APPLICABLE

PARTS LABELED & RETURNED	D.D. RAISED	DUPLICATE INSP.	GROUND RUN	FLIGHT TEST	TORQUE CHK.	ADDITIONAL WORKSHEET	MONITORED DEFECT	PLANNING FORECAST	DIARY UPDATE	STATUS UPDATE	D.D. STATUS	AIRCRAFT LOG BOOK	ENGINE LOG BOOK	PROPELLER LOG BOOK	LOG CARD	OEM/COMP LOG CARD	MOD RECORD BOOK
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CLIENT/OWNER: AIRCRAFT TYPE: REGISTRATION: BASE/FACILITY: DATE IN: OUT:		SERIAL NO.	HOURS	LDG/CYCLE		WORKSHEET NO: UMC-REG-YY-XXX
	AIRCRAFT					WORK/INSP/DESC:
	#1 ENGINE:					WORKPACK REF: NOT APPLICABLE
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				NG / N1	NF / N2	SHEET: 1 OF

Reason for raising:	Raised by and date:	Other requirements/information: NIL
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Item	Description	Technician	* Eng. CRS	Date
1	<p>THE DUPLICATE INSPECTION FOR TASK _____ (CORRECT INSTALLATION, PROPER INSTALLATION AND SECURITY OF ATTACHMENT) CARRIED OUT</p> <p>1st Inspector Sign: _____ Approval/Stamp: _____ DATE: _____</p> <p>2nd Inspector Sign: _____ Approval/Stamp: _____ DATE: _____</p>			

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