

To : GAM CAMO Personnel
CC : GAM Accountable Manager, GAM Quality Assurance Manager
From : Continuing Airworthiness Management (CAM) Manager
Subject : Designated Personnel for Administrator of CAMO Documents Access/Backup

1. REFERENCE

- a. GAM/CAAM/CAME [Issue 3 Revision 2](#) or later approved revision.
- b. GAM/CAMO/CAMP [Issue 2 Revision 2](#) or later approved revision.
- c. [GAM/DGTA/CAME Issue 1 Revision 0](#) or later approved revision.
- d. [GAM/DGTA/CAMP Issue 1 Revision 0](#) or later approved revision.

2. APPLICABILITY

- a. All documents and records managed by GAM CAMO

3. INTRODUCTION

- a. [During CAMO Variation Audit for R66 Capability](#), the CAAM inspector had raised a concern on identifying the personnel in charge for safe keeping of the keys and hard disk on the access and back up to the continuing airworthiness records and publications.
- b. This notice is [revised](#) to [update](#) the designated personnel for the administration of access and backups of the continuing airworthiness records and publications [for both Civil registered and Stare registered aircraft managed by GAM CAMO](#).

4. REQUIREMENT

- a. The following are the appointed personnel responsible on the safe keeping of the associated keys and hard disk to the records and publication:

NO.	PERSONNEL	ITEM	LOCATION
1.	Deanna Izzaty binti Ahmad Shoufik	Hard Disk (Publications)	CAMO HQ, Subang
2.	Nur Harlina binti Abdullah	Hard Disk & Keys (Aircraft records)	CAMO PGU, Subang
3.	Nur Nabilla binti Mohd Hasnan	Hard Disk & Keys (Aircraft records)	CAMO HQ, Subang
4.	Nur Asykin binti Ruslan	Hard Disk & Keys (Aircraft records)	CAMO Office, APMM Subang
5.	Nadhira Syahira binti Mohd Hamdan	Hard Disk & Keys (Aircraft records)	CAMO Office, APMM Subang

- b. The appointed personnel shall inform CAMM a day prior their absence in order for CAMM to appoint the alternate personnel.



**Continuing Airworthiness Notice
(CAN)**

CAN No. / Rev No.

CAN 42 / R2

Date

27-Nov-2023

Kindly be advised.



Zaty Nadhira Binti Mohamed Zuhari
Continuing Airworthiness Management Manager