

 Galaxy Aerospace <small>maintenance . repair . overhaul</small>	Continuing Airworthiness Notice (CAN)	
	CAN No. / Rev No.	CAN 42 / R0
	Date	24-Feb-2022

To : GAM CAMO Personnel
CC : GAM Accountable Manager, GAM Quality Assurance Manager
From : Continuing Airworthiness Management (CAM) Manager
Subject : Designated Personnel for Administrator of CAMO Documents Access/Backup

1. REFERENCE

- a. GAM/CAAM/CAME Issue 2 Revision 6 Date 01 December 2021 or later approved revision.
- b. GAM/CAMO/CAMP Issue 1 Revision 3 Date 02 February 2021 or later approved revision.

2. APPLICABILITY

- a. All documents and records managed by GAM CAMO

3. INTRODUCTION

- a. Continuing Airworthiness Management Procedure Issue 2 Revision 0 had been drafted following findings raised by CAAM during the CAMO Variation Audit R66 Capability on 10 – 11 February 2022.
- b. From the audit, the CAAM inspector had raised a concern on identifying the personnel in charge for safe keeping of the keys and hard disk on the access and back up to the continuing airworthiness records and publications.
- c. This notice is raised to appoint the designated personnel for the administration of access and backups of the continuing airworthiness records and publications.

4. REQUIREMENT

- a. The following are the appointed personnel responsible on the safe keeping of the associated keys and hard disk to the records and publication:

NO.	PERSONNEL	ITEM	LOCATION
1.	Nur Harlina Binti Abdullah	Hard Disk (Publications)	CAMO HQ, Subang
2.	Nur Hanis Binti Rahimuddin	Hard Disk & Keys (Aircraft records)	CAMO PGU, Subang
3.	Nur Yasmin Fathiah Binti Noryazid	Hard Disk & Keys (Aircraft records)	CAMO HQ, Subang

- b. The appointed personnel shall inform CAMM a day prior they're absence in order for CAMM to appoint the alternate personnel.

Kindly be advised.




Zaty Nadhira Binti Mohamed Zuhari
 Continuing Airworthiness Management Manager