

CAN No. / Rev No.	CAN 04 / R0
Date	24-September-2020

To: GAM CAMO personnel

CC: GAM Accountability Manager,

GAM Quality Assurance Manager,

GAM Engineering Manager,

Operator,

From: Continuing Airworthiness Management (CAM) Manager

Subject: Operator's Monitoring Compliance of CAMO Activities to CAAM Regulations

1. REFERENCE

a. CAAM Airworthiness Notice (AN) 6101 Issue 2 Dated 18 July 2019 or later approved revisions

- b. CAAM Airworthiness Notice (AN) 6102 Issue 2 Dated 18 July 2019 or later approved revisions
- c. GAM Continuing Airworthiness Management Exposition (CAME) GAM/CAAM/CAME Issue 2 Revision 3 Date 15 March 2020 or later approved revisions
- d. GAM Continuing Airworthiness Management Procedure (CAMP) GAM/CAMO/CAMP Issue 1 Revision 0 Date 29 April 2019 or later approved revisions

2. APPLICABILITY

a. GAM CAMO contracted with Operator

3. INTRODUCTION

- a. The owner of an aircraft shall be responsible for the continuing airworthiness of the aircraft as stated in Civil Aviation Authority of Malaysia (CAAM) AN 6101 paragraph 4.1 (a). For aircraft specified in AN 6101 para. 4.1 (g), the owner shall establish a written contract with CAMO when the owner is not a CAMO itself.
- b. When the owner of an aircraft contracts the tasks associated with continuing airworthiness to a CAMO, the CAMO assumes responsibility for the proper accomplishment of these tasks.
- c. This notice is raised to define the procedures and process for operator to monitor GAM CAMO compliance with CAAM requirements if required by the contract.

4. REQUIREMENT

- a. The operator may monitor GAM CAMO in the following process
 - i. involvement with Physical Survey of aircraft for purpose of issuance / renewal of Certificate of Airworthiness (C of A);
 - ii. review and acceptance of Airworthiness Review Report (ARR) for C of A issuance / renewal prior submission to CAAM. Refer Appendix 1 – ARR Acknowledgement Form;



Continuing	Airworthiness	Notice	
(CAN)			

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- iii. review and decide for the compliance of optional Service Bulletin (SB). Refer Appendix 2 AD/SB Declaration Template;
- iv. monitor for compliance of Airworthiness Directives (AD) and SB. Refer Appendix 2– AD/SB Declaration Template;
- v. monitor daily status of aircraft reporting by GAM. Refer Appendix 3 Aircraft Daily Status;
- vi. review and acceptance of Aircraft Maintenance Programme (AMP) prior submission to CAAM. Refer Appendix 4 Maintenance Programme Statement Template;
- vii. monitor GAM internal audit plan and external audit. Refer Appendix 5 Annual Audit Plan; and
- viii. any additional areas as required by the operator.

Kindly be informed on the requirement.

Thank you.

Zaty Nadhira Binti Mohamed Zuhari CAM Manager

zaty@galaxyaerospace.my



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APPENDIX 1

Date

GalaxyAerospace		WORTHINESS REVIEW REPORT (ARR) – ERATOR'S ACKNOWLEDGEMENT FORM
AIRCRAFT DETAILS		
Aircraft Registration		
Type, Designation and Series	s	
Serial No.		
Current Flight Hours/Cycles		
AIRWORTHINESS REVIEW		
Airworthiness Review Repor	t Ref.	
Physical Survey Report Ref.		
From (Last Review) Date, Aircraft Hours/Cycles		
To Date, Aircraft Hours/Cycle	s	
PREPARED BY (CAMO – A	IRWO	RTHINESS REVIEW STAFF)
Name		
Signed		
Date		
REVIEW AND INSPECTED	BY (OI	PERATOR)
Name		
Position		
Signed		



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APPENDIX 2

AIRFRAME AIRWORTHINESS DIRECTIVE (AD) (DATE MONTH YEAR – DATE MONTH YEAR)

NO.	AD TITLE	DESCRIPTION	APPLICABILITY	COMPLIANCE	EFFECTIVITY	WORKPACK	REMARKS/RECOMMENDATION
	7.52		7.1. 7. 2. 3. 7. 2. 7. 7. 7. 7. 7. 7. 7. 7. 7. 7. 7. 7. 7.	TIME/MMH	AIRCRAFT REGISTRATION	REFERENCE	
1.							

ENGINE AIRWORTHINESS DIRECTIVE (AD) (DATE MONTH YEAR – DATE MONTH YEAR)

NO.	AD TITLE	DESCRIPTION	APPLICABILITY	COMPLIANCE	EFFECTIVITY	WORKPACK	REMARKS/RECOMMENDATION	
NO.	TIME/MMH	DESCRIPTION ATTEICABILITY	TIME	TIM	TIME/MMH	AIRCRAFT REGISTRATION	REFERENCE	KLWAKK3/KLCOWWILINDATION
1.								

AIRFRAME ALERT SERVICE BULLETIN (ASB) (DATE MONTH YEAR – DATE MONTH YEAR)

NO.	AD TITLE	DESCRIPTION	APPLICABILITY	COMPLIANCE TIME/MMH	EFFECTIVITY AIRCRAFT REGISTRATION	WORKPACK REFERENCE	REMARKS/RECOMMENDATION
1.							

ENGINE SERVICE BULLETIN (SB) (DATE MONTH YEAR – DATE MONTH YEAR)

NO.	AD TITLE	DESCRIPTION	APPLICABILITY	COMPLIANCE TIME/MMH	EFFECTIVITY AIRCRAFT REGISTRATION	WORKPACK REFERENCE	REMARKS/RECOMMENDATION
1.							

OPTIONAL / SERVICE BULLETIN (SB) (DATE MONTH YEAR – DATE MONTH YEAR)

NO.	AD TITLE	DESCRIPTION	APPLICABILITY	COMPLIANCE TIME/MMH	EFFECTIVITY AIRCRAFT REGISTRATION	WORKPACK REFERENCE	REMARKS/RECOMMENDATION
1.							



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APPENDIX 3



OPERATOR

AIRCRAFT DAILY FLEET STATUS UPDATE
TOTAL FLEET HOURS:

AIRCRAFT DETAILS: SCHEDULED INSPECTION				DUE AT:	REMA	AINING:		SCHEDULED INSPECTION &		PLANNED DOWN	TIME	CTATUS	DAIIS	CTATUS O	WAII ABII I
AIKCKAFI DETA	ILD:	FORECAST	HRS	CAL	HRS	CAL		LIST OF DEFECTS	DATE IN	DATE OUT	EST. DAYS	STATUS	UAIL	STATUS &	WAILABILI
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NO:		2- COFR					2:							1 2	3 4
rons.	FM	3- EGPWS UPDATE					3-							8 9	
FORE:	FH	4- 25FH INSP											E 14		
DAY:	PH	5- SOFH INSP					5-						P 21		4 25
HRS:	FH	6- 100FH INSP	_				6-						28	29 30	+
ATIVE/ MTH	IDC.	7- 150FH INSP					7:						\rightarrow	\rightarrow	
iGS:	LDG	8- 200FH INSP 9- 300FH INSP	_				8-						0 8	6 7	1 2 8 9
ON:		10- 450FH INSP					10.						0 5	13 14	6 16
UN.		11- 500FH INSP					11-						C 12 T 19 26	20 21	22 23
ONFIG:		12- 600FH INSP					12-						26	27 28	9 30
Jillio.		13- 900FH INSP					13-						20	27 20	30
IG:		14- 1200FH INSP					14-						+	\rightarrow	+
OPING:		15- 450FH/18M INSP					15-						N 2	3 4	5 6
		16- 1M INSP					16-						0 9	10 11	2 13
		17- 3M INSP					17-						V 16	17 18	19 20
		18- 6M INSP					18-						23	24 25	26 27
							19-						30		
		19- 1Y INSP 20- 2Y INSP					20-							1 2	3 4
NEAREST SM		21- 4Y INSP					21-						D 7	8 9	0 11
NEAREST SMI		22- SY INSP					22-						E 14 C 21	15 16	17 18
	FH	23- FMS NAV UPDATE					23-						C 21	22 23	24 25
	Days	24- 1W CCP					24-						28		30
		AE AUL COD					26								
		25- 2W CCP					25*								
		ZS- ZW CCP													



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APPENDIX 4

	OPERATOR											
	DOCUMENT TITLE:	AIRCRAFT MAIN	TENANCE F	PROGRAMME	AIRCRAFT TYPE:							
PAGE TITLE: AIRCRAFT MAINTENANCE PROGRAMME STATEMENT					REFERENCE:		ISSUE:		REVISION:			
	CHAPTER:	2.0	PAGE:	1 of 1	DATE:				•			

AIRCRAFT MAINTENANCE PROGRAMME STATEMENT

THIS MAINTENANCE PROGRAMME IS OWNED BY OPERATOR and the continuing compliance of this document to the applicable stated references are the responsibility of Galaxy Aerospace (M) Sdn Bhd (GAM) through its Continuing Airworthiness Management Organisation (CAMO).

Preparation of this AIRCRAFT MAKE AND MODEL AIRCRAFT MAINTENANCE PROGRAMME ref. OPERATOR'S AMP REFERENCE is based on requirements by the Civil Aviation Authority of Malaysia (CAAM) as required by Malaysian Civil Aviation Regulations (MCAR) 2016 Regulation 27 and detailed in Airworthiness Notice 6101 (M.302) with the recommendations of the aircraft, engine and equipment manufacturers and their recommendations are evaluated along with operator experience and where appropriate incorporated into the maintenance programme.

Furthermore, subsequent recommendations through their maintenance manual revisions or other publications are to be reviewed and if appropriate, incorporated by amendment procedures into this maintenance programme.

Applicable CAAM ANs and state of design ADs which may not be incorporated in this maintenance programme are mandatory. Other airworthiness information, promulgated in Service Bulletins, Information Letters etc, issued by the manufacturers from time to time will be evaluated and complied with as required without being incorporated.

Prepared by (Technical Service)	Reviewed by (CAM Manager)	Accepted by (Operator)
Sign :	Sign:	Sign:
Name :	Name :	Name :
Date :	Date :	Date:



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APPENDIX 5

	Audit Plan for year	
GalaxyAerospace ¹	Reference No.:	
maintenance . repair . overhaul	Date:	

No.	Audit Area	J A N	F E B	M A R	A P R	M A Y	J U N	J U L	A U G	S E P	O C T	N O V	D E C	Remarks.
1	Continuing Airworthiness Management Exposition													
2	Continuing Airworthiness Notices													
3	Airworthiness Review Staff													
4	Airworthiness Review Report													
5	Training of personnel													
6	Facility													
7	Aircraft Records													
8	Journey Logbook													
9	MEL													
10	AMP													
11	SB/AD control													
12	Maintenance planning and forecast													
13														
14														
15														



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	Audit Plan for	year
GalaxyAerospace ¹	Reference No.:	
maintenance.repair.overhaul	Date:	

No.	Aircraft Audit					F	M	A P	M	J U	J	A U	S E	O C	N O	D E	Remarks
INO.	A/C Reg.	Туре	Owner	Location	N	B	R	R	A Y		L	G	P	T	v	С	Remarks
1																	
2																	
3																	
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