

**MONTHLY TRAINING PLAN DETAILS**

Month / Year: August / 2024

Issue No.: GAM/MTP/24/08-00

No.	Training Course Title	Date	Time	Location	Instructor	Remarks
1.	Garmin A109E	1 August 2024	0900-1730	MIAT	TBA	For JBPM
2.	Human Factors (HF) Recurrent	5 August 2024	0900-1730	GAM OC	Haji Yusof Bin Ahmad	
3.	King Air 300 Series (PWC PT6) Category B1.1 & B2 Type Training	5 August-13 September 2024	0830-1700	APR Subang Perdana	Mohd Zainurin Bin Mat Arip, Khairul Anuar Bin Abdul Rahman	
4.	Airbus Helicopters AS 365 N3 (Safran Arriel 2C) CAAM Part 66 Category C Type Training	6-12 August 2024	0900-1730	GAM HQ	Ibrahim Hazly Bin Mohamad Yusof, Haji Idros Bin Abd Rahman	Names submitted to CAAM – No additional or change of participants allowed
5.	Fuel Tank Safety (FTS) Phase 2 Recurrent	6 August 2024	0900-1730	GAM OC	Haji Yusof Bin Ahmad	
6.	Electrical Wiring Interconnection System (EWIS) Recurrent	7 August 2024	0900-1730	GAM OC	Haji Idros Bin Abd Rahman	
7.	Safety Management System (SMS) Recurrent	8 August 2024	0900-1730	Online	Wan Izahan Zameree Bin Ishak	
8.	Aviation Legislation (AL) Recurrent	9 August 2024	0900-1730	GAM OC	Mohd Yasser Bin Yusof	
9.	Train The Trainer	12-16 August 2024	0830-1730	Petaling Jaya	TBA	
10.	CAAM Part 145 Maintenance Organisation Approval - CAD 8601	13-14 August 2024	0900-1730	GAM HQ	Haji Amran Shah Bin Masnon	
11.	Dangerous Goods (DG) Regulation Awareness	15 August 2024	0900-1730	GAM HQ	Haji Yusof Bin Ahmad	
12.	First Aider Training	15-16 August 2024	0900-1730	GAM OC	Haji Omar Bin Ahmad	Names to be announced by HR and Safety Team
13.	Aviation Legislation (AL) Initial - For Non-Technical Staff	19-20 August 2024	0900-1730	GAM OC	Mohd Yasser Bin Yusof	

No.	Training Course Title	Date	Time	Location	Instructor	Remarks
14.	Reserved Soft Skill Training	22 August 2024	0900-1730	GAM OC	TBA	Participants namelist to be announced by HR team
15.	Electrostatic Discharge Sensitive (ESDS) Awareness	23 August 2024	0900-1730	GAM OC	Haji Idros Bin Abd Rahman	
16.	Safety Management System (SMS) Initial - For Non-Technical Staff	26-27 August 2024	0900-1730	GAM OC	Wan Izahan Zameree Bin Ishak	
17.	Electrical Wiring Interconnection System (EWIS) Initial	28-29 August 2024	0900-1730	GAM OC	Haji Yusof Bin Ahmad	

**NOTE:**

- 1) Each **GAM employee is individually accountable for monitoring their own training requirements and informing** their Head of Department (HOD), Engineer In Charge (EIC), or Supervisor about their specific training needs.
- 2) With reference to the Monthly Training Plan, the **HOD, EIC, or Supervisor is required to nominate** their team members for training by sending an email to [training@galaxyaerospace.my](mailto:training@galaxyaerospace.my). The nomination must be submitted **at least 10 days before** the scheduled training date.
- 3) For **urgent in-house or outside training sessions** which are not included in the Monthly Training Plan/Training Calendar Plan, the HOD, EIC or Supervisor must **request through the e-TRF available on the GAMS Portal**.
- 4) By derogation to item No. 2, the Training Department will dispatch an **email invitation** to the nominated participants for **confirmation of attendance**. This confirmation email will be sent out **at least 2 days before** the commencement of the relevant training course.
- 5) **Nominated participants must respond to the email invitation** by selecting either "YES" or "NO" to confirm their attendance.
- 6) Participants who **can attend** the training course are to respond with a **"YES"** confirmation.
- 7) Participants **unable to attend** the training course must respond with a **"NO"** and **provide appropriate justification** within the email invitation.
- 8) The Training Department will compile a list of participants who are **absent without appropriate justification**. This list will be forwarded to GAM management for further action.

**REFERENCE FOR TRAINING LOCATION:**

No.	Abbreviations	Training Location	Classroom Name	Address
1.	GAM HQ	GAM Headquarters	a) Amber b) Crystal	No. A-01-02, Blok A, Bangunan Perdagangan Siera Ara Damansara, Jalan PJU 1A/5A, Ara Damansara, 47301 Petaling Jaya, Selangor Darul Ehsan.
2.	GAM OC	GAM Operation Centre	a) Jade b) Emerald	Suite 11-14, Helicopter Centre, Malaysia International Aerospace Centre, Sultan Abdul Aziz Shah Airport 47200, Subang, Selangor Darul Ehsan.
3.	Online	Google Meet	N/A	N/A

TITLE OF TRAINING COURSE		DATE	TIME	LOCATION	CLASSROOM
Garmin A109E		1 August 2024	0900-1730	MIAT	TBA
NO.	NAME	STAFF NO.	DEPARTMENT		ATTENDANCE
1.	Reserved for Pegawai JBPM	N/A	Pegawai JBPM		
2.	Reserved for Pegawai JBPM	N/A	Pegawai JBPM		
3.	Reserved for Pegawai JBPM	N/A	Pegawai JBPM		
4.	Reserved for Pegawai JBPM	N/A	Pegawai JBPM		
5.	Reserved for Pegawai JBPM	N/A	Pegawai JBPM		
6.	Reserved for Pegawai JBPM	N/A	Pegawai JBPM		
7.	Reserved for Pegawai JBPM	N/A	Pegawai JBPM		
8.	Reserved for Pegawai JBPM	N/A	Pegawai JBPM		
9.	Reserved for Pegawai JBPM	N/A	Pegawai JBPM		
10.	Reserved for Pegawai JBPM	N/A	Pegawai JBPM		

TITLE OF TRAINING COURSE		DATE	TIME	LOCATION	CLASSROOM
Human Factors (HF) Recurrent		5 August 2024	0900-1730	GAM OC	Jade
NO.	NAME	STAFF NO.	DEPARTMENT		ATTENDANCE
1.	AHMAD KUSHAIRI BIN YUNUS	8360	TRAINING		
2.	TBA	TBA	TBA		
3.	TBA	TBA	TBA		
4.	TBA	TBA	TBA		
5.	TBA	TBA	TBA		
6.	TBA	TBA	TBA		
7.	TBA	TBA	TBA		
8.	TBA	TBA	TBA		
9.	TBA	TBA	TBA		
10.	TBA	TBA	TBA		
11.	TBA	TBA	TBA		
12.	TBA	TBA	TBA		

TITLE OF TRAINING COURSE		DATE	TIME	LOCATION	CLASSROOM
King Air 300 Series (PWC PT6) Category B1.1 & B2 Type Training		5 August-13 September 2024	0830-1700	APR Subang Perdana	TBA
NO.	NAME	STAFF NO.	DEPARTMENT		ATTENDANCE
1.	SYAFRUL YAMANI BIN SAFRUDDIN	4002	ENGINEERING		
2.	AMIR BIN ABDULLAH	8221	ENGINEERING		
3.	MOHAMAD FARIS BIN AZIZ JAFFAR	8293	ENGINEERING		
4.	MUHAMMAD UMAIR BIN AZHAR	8445	ENGINEERING		
5.	MUHAMMAD FARUQ AFIF BIN MAT ZAKI	8466	ENGINEERING		

TITLE OF TRAINING COURSE		DATE	TIME	LOCATION	CLASSROOM
Airbus Helicopters AS 365 N3 (Safran Arriel 2C) CAAM Part 66 Category C Type Training		6-12 August 2024	0900-1730	GAM HQ	Amber
NO.	NAME	STAFF NO.	DEPARTMENT		ATTENDANCE
1.	ZATY NADHIRA BINTI MOHAMED ZUHARI	8039	CAMO		
2.	MOHAMAD SYAFIQ BIN ISMAIL	8175	CAMO		
3.	HAZWAN BIN HASNAN	8531	CAMO		
4.	ZULKARNAEN BIN IBRAHIM	8088	CAMO		
5.	HALIMI HAQQIM BIN MOHD SOM	8520	CAMO		
6.	NUR NABILLA BINTI MOHD HASNAN	8126	CAMO		
7.	DEANNA IZZATY BINTI AHMAD SHOUIK	8381	CAMO		
8.	MOHD YASSER BIN YUSOF	8540	TRAINING		
9.	MOHD SUPIAN BIN MOHAMED AMIN	N/A	BERJAYA AIR		
10.	MOHD HUSAINY BIN MOHD HUSSAIN	N/A	BERJAYA AIR		
11.	UMA SHANGERY ARULDASS	N/A	BERJAYA AIR		
12.	KAMAL BIN HASSAN	N/A	BERJAYA AIR		
13.	NORHISHAM BIN MUHAMAD	N/A	BERJAYA AIR		
14.	MOHD NAZMIE BIN HASAN	N/A	BERJAYA AIR		
15.	MOHD FITRI BIN HAMDAN	N/A	BERJAYA AIR		
16.	MOHAMAD FARID BIN MAMAT@OMAR	N/A	BERJAYA AIR		

TITLE OF TRAINING COURSE		DATE	TIME	LOCATION	CLASSROOM
Fuel Tank Safety (FTS) Phase 2 Recurrent		6 August 2024	0900-1730	GAM OC	Jade
NO.	NAME	STAFF NO.	DEPARTMENT		ATTENDANCE
1.	TBA	TBA	TBA		
2.	TBA	TBA	TBA		
3.	TBA	TBA	TBA		
4.	TBA	TBA	TBA		
5.	TBA	TBA	TBA		
6.	TBA	TBA	TBA		
7.	TBA	TBA	TBA		
8.	TBA	TBA	TBA		
9.	TBA	TBA	TBA		
10.	TBA	TBA	TBA		
11.	TBA	TBA	TBA		
12.	TBA	TBA	TBA		

TITLE OF TRAINING COURSE		DATE	TIME	LOCATION	CLASSROOM
Electrical Wiring Interconnection System (EWIS) Recurrent		7 August 2024	0900-1730	GAM OC	Jade
NO.	NAME	STAFF NO.	DEPARTMENT		ATTENDANCE
1.	MOHAMMAD ARIF BIN ABD AZIZ	8134	ENGINEERING		
2.	DANIAL AIMAN HAKEEM BIN YEE	8377	TRAINING		
3.	TBA	TBA	TBA		
4.	TBA	TBA	TBA		
5.	TBA	TBA	TBA		
6.	TBA	TBA	TBA		
7.	TBA	TBA	TBA		
8.	TBA	TBA	TBA		
9.	TBA	TBA	TBA		
10.	TBA	TBA	TBA		
11.	TBA	TBA	TBA		
12.	TBA	TBA	TBA		

TITLE OF TRAINING COURSE		DATE	TIME	LOCATION	CLASSROOM
Safety Management System (SMS) Recurrent		8 August 2024	0900-1730	Online	N/A
NO.	NAME	STAFF NO.	DEPARTMENT		ATTENDANCE
1.	DATO' SHAMSUL KAMAR BIN SAMSUDIN	8000	MD		
2.	AHMAD KUSHAIRI BIN YUNUS	8360	TRAINING		
3.	NURSANIA SABIRA BINTI SHARIZAL	8479	TRAINING		
4.	NOR SHAFINA BINTI MOHD DIN	8137	ENGINEERING		
5.	TBA	TBA	TBA		
6.	TBA	TBA	TBA		
7.	TBA	TBA	TBA		
8.	TBA	TBA	TBA		
9.	TBA	TBA	TBA		
10.	TBA	TBA	TBA		
11.	TBA	TBA	TBA		
12.	TBA	TBA	TBA		

TITLE OF TRAINING COURSE		DATE	TIME	LOCATION	CLASSROOM
Aviation Legislation (AL) Recurrent		9 August 2024	0900-1730	GAM OC	Jade
NO.	NAME	STAFF NO.	DEPARTMENT		ATTENDANCE
1.	AHMAD KUSHAIRI BIN YUNUS	8360	TRAINING		
2.	TBA	TBA	TBA		
3.	TBA	TBA	TBA		
4.	TBA	TBA	TBA		
5.	TBA	TBA	TBA		
6.	TBA	TBA	TBA		
7.	TBA	TBA	TBA		
8.	TBA	TBA	TBA		
9.	TBA	TBA	TBA		
10.	TBA	TBA	TBA		
11.	TBA	TBA	TBA		
12.	TBA	TBA	TBA		

TITLE OF TRAINING COURSE		DATE	TIME	LOCATION	CLASSROOM
Train The Trainer		12-16 August 2024	0830-1730	Petaling Jaya	TBA
NO.	NAME	STAFF NO.	DEPARTMENT	ATTENDANCE	
1.	NITA BINTI ISMAIL	8253	ENGINEERING		

TITLE OF TRAINING COURSE		DATE	TIME	LOCATION	CLASSROOM
CAAM Part 145 Maintenance Organisation Approval - CAD 8601		13-14 August 2024	0900-1730	GAM HQ	Amber
NO.	NAME	STAFF NO.	DEPARTMENT	ATTENDANCE	
1.	TBA	TBA	TBA		
2.	TBA	TBA	TBA		
3.	TBA	TBA	TBA		
4.	TBA	TBA	TBA		
5.	TBA	TBA	TBA		
6.	TBA	TBA	TBA		
7.	TBA	TBA	TBA		
8.	TBA	TBA	TBA		
9.	TBA	TBA	TBA		
10.	TBA	TBA	TBA		
11.	TBA	TBA	TBA		
12.	TBA	TBA	TBA		
13.	TBA	TBA	TBA		
14.	TBA	TBA	TBA		
15.	TBA	TBA	TBA		
16.	TBA	TBA	TBA		



TITLE OF TRAINING COURSE		DATE	TIME	LOCATION	CLASSROOM
Dangerous Goods (DG) Regulation Awareness		15 August 2024	0900-1730	GAM HQ	Amber
NO.	NAME	STAFF NO.	DEPARTMENT		ATTENDANCE
1.	TBA	TBA	TBA		
2.	TBA	TBA	TBA		
3.	TBA	TBA	TBA		
4.	TBA	TBA	TBA		
5.	TBA	TBA	TBA		
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8.	TBA	TBA	TBA		
9.	TBA	TBA	TBA		
10.	TBA	TBA	TBA		
11.	TBA	TBA	TBA		
12.	TBA	TBA	TBA		
13.	TBA	TBA	TBA		
14.	TBA	TBA	TBA		
15.	TBA	TBA	TBA		
16.	TBA	TBA	TBA		

TITLE OF TRAINING COURSE		DATE	TIME	LOCATION	CLASSROOM
First Aider Training		15-16 August 2024	0900-1730	GAM OC	Emerald + Jade
NO.	NAME	STAFF NO.	DEPARTMENT		ATTENDANCE
1.	TBA	TBA	TBA		

TITLE OF TRAINING COURSE		DATE	TIME	LOCATION	CLASSROOM
Aviation Legislation (AL) Initial - For Non-Technical Staff		19-20 August 2024	0900-1730	GAM OC	Jade
NO.	NAME	STAFF NO.	DEPARTMENT	ATTENDANCE	
1.	TBA	TBA	TBA		
2.	TBA	TBA	TBA		
3.	TBA	TBA	TBA		
4.	TBA	TBA	TBA		
5.	TBA	TBA	TBA		
6.	TBA	TBA	TBA		
7.	TBA	TBA	TBA		
8.	TBA	TBA	TBA		
9.	TBA	TBA	TBA		
10.	TBA	TBA	TBA		
11.	TBA	TBA	TBA		
12.	TBA	TBA	TBA		

TITLE OF TRAINING COURSE		DATE	TIME	LOCATION	CLASSROOM
Reserved Soft Skill Training		22 August 2024	0900-1730	GAM OC	Emerald + Crystal
NO.	NAME	STAFF NO.	DEPARTMENT	ATTENDANCE	
1.	TBA	TBA	TBA		
2.	TBA	TBA	TBA		
3.	TBA	TBA	TBA		
4.	TBA	TBA	TBA		
5.	TBA	TBA	TBA		
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12.	TBA	TBA	TBA		
13.	TBA	TBA	TBA		
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15.	TBA	TBA	TBA		
16.	TBA	TBA	TBA		
17.	TBA	TBA	TBA		
18.	TBA	TBA	TBA		
19.	TBA	TBA	TBA		
20.	TBA	TBA	TBA		
21.	TBA	TBA	TBA		
22.	TBA	TBA	TBA		
23.	TBA	TBA	TBA		
24.	TBA	TBA	TBA		
25.	TBA	TBA	TBA		
26.	TBA	TBA	TBA		

TITLE OF TRAINING COURSE		DATE	TIME	LOCATION	CLASSROOM
Electrostatic Discharge Sensitive (ESDS) Awareness		23 August 2024	0900-1730	GAM OC	Jade
NO.	NAME	STAFF NO.	DEPARTMENT		ATTENDANCE
1.	TBA	TBA	TBA		
2.	TBA	TBA	TBA		
3.	TBA	TBA	TBA		
4.	TBA	TBA	TBA		
5.	TBA	TBA	TBA		
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9.	TBA	TBA	TBA		
10.	TBA	TBA	TBA		
11.	TBA	TBA	TBA		
12.	TBA	TBA	TBA		

TITLE OF TRAINING COURSE		DATE	TIME	LOCATION	CLASSROOM
Safety Management System (SMS) Initial - For Non-Technical Staff		26-27 August 2024	0900-1730	GAM OC	Jade
NO.	NAME	STAFF NO.	DEPARTMENT		ATTENDANCE
1.	TBA	TBA	TBA		
2.	TBA	TBA	TBA		
3.	TBA	TBA	TBA		
4.	TBA	TBA	TBA		
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8.	TBA	TBA	TBA		
9.	TBA	TBA	TBA		
10.	TBA	TBA	TBA		
11.	TBA	TBA	TBA		
12.	TBA	TBA	TBA		

TITLE OF TRAINING COURSE		DATE	TIME	LOCATION	CLASSROOM
Electrical Wiring Interconnection System (EWIS) Initial		28-29 August 2024	0900-1730	GAM OC	Jade
NO.	NAME	STAFF NO.	DEPARTMENT	ATTENDANCE	
1.	TBA	TBA	TBA		
2.	TBA	TBA	TBA		
3.	TBA	TBA	TBA		
4.	TBA	TBA	TBA		
5.	TBA	TBA	TBA		
6.	TBA	TBA	TBA		
7.	TBA	TBA	TBA		
8.	TBA	TBA	TBA		
9.	TBA	TBA	TBA		
10.	TBA	TBA	TBA		
11.	TBA	TBA	TBA		
12.	TBA	TBA	TBA		

**LEGEND FOR ATTENDANCE:**

	Absent Without Justification
	Absent With Justification
	Attended

**CALENDAR:**

**JULY 2024**

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**SEPTEMBER 2024**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

# AUGUST 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28	29	30	31	1 GARMIN A109 (MIAT)	2	3
4	5	6	7	8	9	10
		AS365N3 CAT C (AMBER) ---->				
	HF RECURRENT	FTS P2 RECURRENT	EWIS RECURRENT	SMS RECURRENT (ONLINE)	AV LEG RECURRENT	
11	12	13	14	15	16	17
	<--- AS365N3 CAT C (AMBER)					
	TRAIN THE TRAINER				FIRST AIDER	
		PART 145		DG		
18	19	20	21	22	23	24
	AVLEG INITIAL NON TECHNICAL			SOFT SKILL	ESDS	
25	26	27	28	29	30	31 Hari Kebangsaan
	SMS INITIAL NON TECHNICAL		EWIS INITIAL			

**PREPARED BY**

Signature, Name, Designation and Stamp

Date



**DANIAL AIMAN HAKEEM YEE**  
Training Executive  
Galaxy Aerospace (M) Sdn. Bhd.

30/07/2024

**APPROVED BY TRAINING MANAGER**

Signature, Name/ Designation and Stamp

Date



**ADAM ZAFRAN GEORGE ABDULLAH**  
Training Manager  
Galaxy Aerospace (M) Sdn. Bhd.

30/07/2024

Remarks: NIL