

## QUALITY ASSURANCE MEMO

<b>TO:</b> GAM-AMO & GAM-CAMO STAFF	<b>FROM:</b> QUALITY ASSURANCE DEPARTMENT
<b>CC:</b> SAFETY DEPARTMENT	<b>ISSUE:</b> 08072020-01
<b>SUBJECT:</b> TRAINING PLAN FOR JULY 2020	

Dear all,

Kindly be informed, with reference to the

1. Maintenance Organization Exposition (MOE) part 3.4.5 & part 5.5
2. Continuing Airworthiness Management Exposition (CAME) chapter 0.3.6.2

Quality Assurance Department would like to conduct training as per listed below:

No.	Training Subject	Location	Instructor	Date conduct
1	SAFETY MANAGEMENT SYSTEM (REFRESHER)	JADE training room, GAM HQ	MOHAMMAD NIZAM BIN JAAFAR / MOHAMAD SHAFIQ IHSANUDIN ROSMAILI	<b>14 to 15 July 2020</b>

Please find enclosed attachment for the details and list of personnel to join the training. **Any personnel that unable to attend will be scheduled to difference date.**

Thank you.

**Mohamad Khair Bin Shaiful Alam**

Quality Assurance  
08/07/2020

**SAFETY MANAGEMENT SYSTEM**

No.	Name	Staff No.	Department
1	NURUL AINUN ZAHARI	8152	Engineering
2	OMAR AHMAD	8178	Quality
3	SYED ALI SAYED MOHAMMAD	8143	Engineering
4	MUHD KHAIRUL FAHMI BIN ZAHID	8061	Engineering
5	ADZRAEI HASIFF BIN DZULQARNAIN	8065	Engineering
6	MOHAMAD SYUKRI BIN AKMAR RUDIN	8070	Engineering
7	MUHAMAD DARMA WULAN MUKARRAMAH BIN NORIZAN	8071	Engineering
8	LEE BOON HONG	8106	Engineering
9	LUQMAN HAKIM MOHD AROFF	8085	Quality
10	MUHAMAD HAZIQ BIN KASWADI	8057	Engineering

# July 2020

June '20							August '20						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6								1
7	8	9	10	11	12	13	2	3	4	5	6	7	8
14	15	16	17	18	19	20	9	10	11	12	13	14	15
21	22	23	24	25	26	27	16	17	18	19	20	21	22
28	29	30					23	24	25	26	27	28	29
							30	31					

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
		<b>SMS TRAINING</b>				
19	20	21	22	23	24	25
26	27	28	29	30	31	1
2	3	Notes				