

To: All GAM-145 and GAM-CAMO staff.
From: Quality Assurance Department
cc: CAMO Department, Safety Department
Issue: 08012019-01
Re: Training Plan for January 2019

Dear all,

Kindly be informed, with reference to the

1. Maintenance Organization Exposition (MOE) part 3.4.5 & part 5.5
2. Continuing Airworthiness Management Exposition (CAME) chapter 0.3.6.2

Quality Assurance Department will conduct training as per listed below:

No	Training Details
1	Company Procedure (MOE)
2	Human Factor
3	Management of Change

Training will be conducted by approved instructor, at

1. JADE training room at GAM-HQ

Please find enclosed attachment for the details.

Thank you.
Salman bin Abu Zarim
08/01/2019

Table 1: Company Procedure

Course: Company Procedure (MOE)				
No.	Staff name	Course	Date	Location
1	Muhammad Faizal bin Aziddin	CP	14/1/2019	Jade
2	Shamsul Bahrin bin Onn	CP	14/1/2019	Jade
3	Kamal Amzari bin Mohamed Ambia	CP	14/1/2019	Jade
4	Zuhaili bin Zaphil	CP	14/1/2019	Jade
5	Muhammad Hafeez bin Mohd Yusuf	CP	14/1/2019	Jade
6	Adib Nafie bin Ahmad Yunus	CP	14/1/2019	Jade
7	Mohamad Khair bin Shaiful Alam	CP	14/1/2019	Jade
8	Siti Aishah binti Mansor	CP	14/1/2019	Jade
9	Zaty Nadhira bt Mohamed Zuhri	CP	14/1/2019	Jade
10	Mohd Haffiz bin Ismail	CP	14/1/2019	Jade
11	Zulkarnaen bin Ibrahim	CP	14/1/2019	Jade
12	Mohd Ikram bin Baharudin	CP	14/1/2019	Jade
13	Muhammad Arzat bin Anuar	CP	14/1/2019	Jade

Table 2: Human Factor

Course: Human Factor (HF)				
No.	Staff name	Course	Date	Location
1	Mohd Ikram bin Baharudin	HF	22/1/2019	Jade
2	Muhamad Asraf bin Zamri	HF	22/1/2019	Jade
3	Mohd Yasir bin Shapuan	HF	22/1/2019	Jade
4	Shamsul Bahrin bin Onn	HF	22/1/2019	Jade
5	Kamal Amzari bin Mohamed Ambia	HF	22/1/2019	Jade
6	Zuhaili bin Zaphil	HF	22/1/2019	Jade
7	Muhammad Hafeez bin Mohd Yusuf	HF	22/1/2019	Jade
8	Zulkarnaen bin Ibrahim	HF	22/1/2019	Jade
9	Mohd Haffiz bin Ismail	HF	22/1/2019	Jade
10	Rose Azreena binti Roslee	HF	22/1/2019	Jade
11	Rafizal bin Ramli	HF	22/1/2019	Jade
12	Muhammad Yazid bin Tonut	HF	22/1/2019	Jade
13	Muhammad Faizal bin Mustaffa	HF	22/1/2019	Jade
14	Salman bin Abu Zarim	HF	22/1/2019	Jade

Table 3: Management of Change

Course: Management of Change (MOC)				
No.	Staff name	Course	Date	Location
1	TBA	MOC	29/1/2019	Jade
2	TBA	MOC	29/1/2019	Jade
3	TBA	MOC	29/1/2019	Jade
4	TBA	MOC	29/1/2019	Jade
5	TBA	MOC	29/1/2019	Jade

January 2019

Training Plan



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7	8	9	10	11	12
13	14 Company Procedure	15	16	17	18	19
20	21	22 Human Factor	23	24	25	26
27	28	29 Management of Change	30	31		

Note:

Please Refer to table 1,2 & 3 for list of personnel to attend.
List of personnel to attend MOC course will be update in the next QA Memo.