

HR MEMO

2024-014

To : **ALL PROTEGES**
From : Human Resource Department
CC to : Dato' Managing Director
Date : 20-08-2024

ANNOUNCEMENT: TRANSITION TO NEW PROTÉGÉ ID NUMBERS

Dear Proteges,

As part of our ongoing efforts to ensure effective communication and compliance within our organization, I wish to inform you of important updates from the management meeting recently. Effective **August 19, 2024**, all Protégé members will be issued new ID numbers.

Below is an example of the updated Protégé ID change: -

Current ID : G 100
New Protégé ID : 75100

Your new Protégé ID numbers will be communicated to each of you individually and the Human Resource department will update your GAM website accordingly. Please take this matter seriously to ensure a smooth transition for all Proteges.

Should you have any questions or require assistance, please do not hesitate to contact the HR Department.

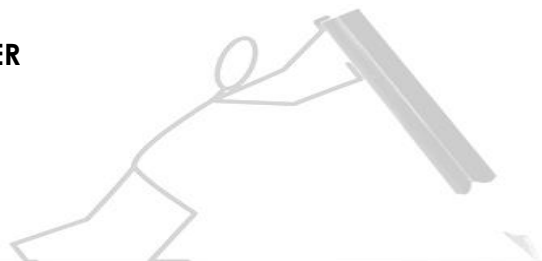
Thank you for your prompt attention to this matter.

for and on behalf of

GALAXY AEROSPACE (M) SDN. BHD.



ZURIANA BINTI ZAKARIA
DEPUTY HUMAN RESOURCE MANAGER



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