

GALAXY AEROSPACE (M) SDN. BHD.

PERFORMANCE REVIEW FORM (OTHER THAN TECHNICIAN/STOREMAN/LAE/MI-S)

Name of Appraisee's : NURUL SYAFAWATI BINTI ROSMADI

Designation : DESIGN ENGINEER (PROTÉGÉ) Date Join : 2/10/2023

Employee no. : SL1M254 Department : DESIGN AND TECHNICAL SERVICES


*Write number at appropriate column

No	Rating Factor	*Rating			
		Unsatisfactory	Satisfactory	Good	Very Good
		1	2	3	4
1	Attendance & Punctuality		2		
2	Job knowledge			3	
3	Company Procedure			3	
4	Planning & Organizing			3	
5	Interpersonal Relations				4
6	Judgement				4
7	Communications			3	
8	Quality of work			3	
9	Initiative/Creativity			3	
10	Managing of Resources				4
11	Leadership Qualities			3	
12	Safety & Security Awareness				4
Sub Total		0	2	21	16

Total score 81% Note: Minimum score for confirmation/ extension/ conversion shall be 60%

Recommendation. Please tick (✓) where applicable:

To be Confirmed	
To Extend Probation for Further ____ (months/years)	
To Extend Contract for ____ (months/years)	✓
To Convert Permanent Employment	
To Terminate Employment	
Others	

Appraiser's Signature :  Name: <u>Ir Nizam NAZAR</u> Designation: <u>CAAM Part 21 Subpart J DOA/2020/01</u> Date : <u>30/8/24</u>	Concurred by Head of Name: <u>Ir Nizam NAZAR</u> Designation: <u>CAAM Part 21 Subpart J DOA/2020/01</u> Date : <u>30/8/24</u>
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Head of Design Organisation
Galaxy Aerospace (M) Sdn. Bhd. (1040262-D)