



SITI SARAH SALLEH HUDIN <sarah@gading.com.my>

Your Office 365 Business Premium subscription expires in 60 days

Microsoft Office 365 Team <Office365@email.microsoftonline.com>

Mon, Nov 14, 2016 at 4:34 PM

Reply-To: Microsoft Online Services Team <reply-fed011717767067f-108_HTML-886710963-1014838-13653@email.microsoftonline.com>

To: admin@galaxyaerospace.onmicrosoft.com

Cc: sarah@gading.com.my

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Your Office 365 subscription expires in 60 days

RENEW TODAY

Thanks for using Office 365. We hope your organization has had an opportunity to experience all the benefits of Office 365 Business Premium and that you'll renew your subscription today to ensure your service continues without interruption.

To renew your subscription, just turn auto-renew on:

- 1 **Sign in** to your account.
- 2 In the list of subscriptions, select Office 365 Business Premium.
- 3 Under **Actions**, select **Turn auto-renew on**.
- 4 Confirm your change by clicking **Yes**.

Once you turn auto-renew on, your Office 365 subscription will automatically renew on 12/01/2017.

Thanks for subscribing to Office 365. We hope to continue serving you.

Subscription information:**Organization:** Galaxy Aerospace (M) Sdn Bhd**Domain:** galaxyaerospace.onmicrosoft.com**Term end date:** 12/01/2017**Subscription ID:** 40b8a436-19f4-43be-80a0-961e20daf790**Global and billing admins****Admin:** Siti Sarah Salleh Hudin**User name:** admin@galaxyaerospace.onmicrosoft.com

Helpful resources

How to renew your Office 365 subscription
Get help and support for Office 365

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Microsoft Office
One Microsoft Way
Redmond, WA
98052-6399 USA

