

OFFICE USE CV NO: _____
 CLAIM NO: _____

STAFF NAME: HARRY JOININ
 DESIGNATION: LAE

DATE: 24/7/2021

JOB DETAILS: MEDICAL CLAIM

DATE	NO	PARTICULARS	FLIGHT TAX	PARKING	PETROL	TOLL (SMART TAG/T&G)	SUB-ALLW/TR AV-ALL	HOTEL	MILEAGE (KM)	@RM0.65 (car) @RM0.40 (motor)	MEDICAL	OTHERS	TOTAL
24/7/2021		KLINIK DR. CHOONG LEONG TONG									715.00		715.00
													-
													-
													-
													-
													-
													-
													-
													-
													-
													-
													-
													-
											SUB-TOTAL	715.00	
											ADVANCED		
											TOTAL TO BE PAID	715.00	

BANK ACCOUNT NUMBER: HSBC 010-211407-108

CLAIM BY: <i>[Signature]</i>	CHECKED BY:	APPROVAL BY:	RECEIVED BY:
HARRY JOININ	HR/FINANCE		
Date : 24/07/2021	Date :	Date :	Date :

ADMINISTRATIVE USE ONLY			
ACKNOWLEDGE BY:			
DATE:			
SCAN		YES	NO

FINANCE USE ONLY			
RELEASE DATE:			
REFUND		YES	NO
REFUND TO		COMPANY	STAFF

