

<b>OFFICE USE</b>	CV NO:
	CLAIM NO:


**STAFF NAME:** HARRY JOININ

**DATE:** 30/10/2021

**JOB DETAILS:** DUPLICATE INSPECTION FOR 9MBOC

**DESIGNATION:** LAE

DATE	NO	PARTICULARS	FLIGHT TIX	PARKING	PETROL	TOLL (SMART TAG/T&G)	SUB.ALLW/TR AV.ALL	HOTEL	MILEAGE (KM)	@RM0.65 (car) @RM0.40 (motor)	MEDICAL	OTHERS	TOTAL
21/10/2021		KK-LABUAN-MIRI					80.00			-			80.00
22/10/2021		MIRI					80.00			-		34.00	114.00
23/10/2021		MIRI					80.00			-			80.00
24/10/2021		MIRI					80.00			-		137.30	217.30
25/10/2021		MIRI-LAWAS-KK					80.00			-			80.00
										-			-
										-			-
										-			-
										-			-
										-			-
										-			-
										-			-
										-			-
												<b>SUB-TOTAL</b>	571.30
<b>BANK ACCOUNT NUMBER:</b>													<b>ADVANCED</b>
HSBC 010-211407-108													<b>TOTAL TO BE PAID</b>
													571.30

<b>CLAIM BY:</b>  <b>HARRY JOININ</b> Date : 30/10/2021	<b>CHECKED BY:</b>  HR/FINANCE Date :	<b>APPROVAL BY:</b>  Date :	<b>RECEIVED BY:</b>  Date :
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ADMINISTRATIVE USE ONLY		
ACKNOWLEDGE BY:		
DATE:		
SCAN	YES	NO

FINANCE USE ONLY		
RELEASE DATE:		
REFUND	YES	NO
REFUND TO	COMPANY	STAFF